



The following list of reference/resource documents are presented within the content of the ICW. Click on each resource title to access the resource. In the event the reference/resource document does not appear, you may also copy and paste the URL into your Internet browser in a new window to attempt to open the document.

Topic 1: Respond to POM Data Call

Category	Reference/Resource	URL
Program Objectives Memorandum	Generate POM Input Every Year	http://www.ffrtraining.com/APF_Financial_Management/docs/1.0-generate%20pom%20input%20every%20year.pdf
Data Call	POM 15 Guidance and Business Rules document (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/1-POM-15-Program-Specific-Guidance.pdf
Data Call	Regional Guidance	http://www.ffrtraining.com/APF_Financial_Management/docs/1-Data-Call-POM15-Guidance-Business-Rules.pdf

Topic 2: APF Requirements

Data Call Requirements	Create APF Requirements/AFP Budges process flowchart (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/2.0-Create-APF-Requirements-Process-Flow.pdf
Labor Requirements Projections	Regional NAF Budget Call Memorandum	http://www.ffrtraining.com/APF_Financial_Management/docs/2-Regional-NAF-Budget-Call-Memorandum.pdf
Labor Requirements Projections	Informal APF Budget and Execution Guidance	http://www.ffrtraining.com/APF_Financial_Management/docs/informal%20apf%20budget%20and%20execution%20guidance.pdf
Labor Requirements Projections	CNIC NAF Budget Call	http://navymwr.org/resources/finance/APF_NAF/
Labor Requirements Projections	CNIC APF Budget Call	http://www.ffrtraining.com/APF_Financial_Management/docs/cnic-apf-budget-call.pdf
Labor Requirements Projections	Total Manpower Report (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/2-Manpower-Report-MW.xlsx
Labor Requirements Projections	Validate CIVPERS Data to Project Labor Requirements process flowchart (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/2.1-validate%20civpers%20data%20to%20project%20labor%20requirements.pdf



Non-Labor Control Analysis	APF/NAF Funding Authorizations	http://www.ffrtraining.com/APF_Financial_Management/docs/2.3-DoDI%201015.15-Internet_30-40-internet.pdf
Funding Requirement Preparation	Fleet and Family Support Program Budget Rollup	http://www.ffrtraining.com/APF_Financial_Management/docs/fleet%20and%20family%20support%20program%20budget%20rollup.xlsx
Funding Requirement Preparation	Galley Budget Rollup	http://www.ffrtraining.com/APF_Financial_Management/docs/galley%20budget%20rollup.xlsx
Funding Requirement Preparation	Unaccompanied Housing Budget Rollup	http://www.ffrtraining.com/APF_Financial_Management/docs/unaccompanied%20housing%20budget%20rollup.xlsx
UFM Process	APF/UFM Implementation Guidance and Procedures	http://navymwr.org/resources/finance/APF_NAF/
UFM Process	UFM Process flowchart (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/2.6-ufm%20process%20flowchart.pdf
UFM Process	UFM SOP Navy Region MW	http://www.ffrtraining.com/APF_Financial_Management/docs/2.6-UFM-SOP-Navy-Region-MW.pdf

Topic 3: Unfunded Requirements

Introduction	Managing UFRs process flowchart (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/3.0-Managing%20UFRs%20Flowchart.pdf
Unfunded Requirements	Unfunded Requirements Specification document (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/3.0-UFR-Requirements-Specification-Blank.pdf
UFRs List	CNIC N8 UFR List	http://www.ffrtraining.com/APF_Financial_Management/docs/3-CNIC-N8-UFR-List.xlsx
UFRs List	Regional Prioritized UFRs List – Specific Program	http://www.ffrtraining.com/APF_Financial_Management/docs/3-Regional-Prioritized-UFRs-List-Specific-Program.xlsx

Topic 4: Operating Under Continuing Resolution

Operate Programs	CNIC Continuing Resolution Guidance (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/4-CNIC-Continuing-Resolution-Guidance.pdf
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Topic 5: Prepare for Execution

Introduction	Prepare for APF Budget Execution process flowchart (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/5.0-Prepare%20for%20APF%20Budget%20Execution.pdf
APF Reporting Systems	CFMS Frequently Asked Questions (FAQ)	http://www.ffrtraining.com/APF_Financial_Management/docs/cfms%20frequently%20asked%20questions%20(faq).pdf
Phase Plan	Prepare Phase/Obligation Plan process flowchart	http://www.ffrtraining.com/APF_Financial_Management/docs/5.2-Prepare%20Phase-Obligation%20Plan.pdf
Spend Plan	Prepare Spend/Cash Plan process flowchart (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/5.3-Prepare%20Spend-Cash%20Plan.pdf
Business Plan	Prepare Business Plan	http://www.ffrtraining.com/APF_Financial_Management/docs/5.4-prepare%20business%20plan.pdf
Business Plan	Business Plan example (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/5-Business%20Plan-Example.pdf
Job Order Numbers	Verify Job Order Numbers (JONs) for the Fiscal Year	http://www.ffrtraining.com/APF_Financial_Management/docs/5.5-Verify%20Job%20Order%20Numbers%20(JONs)%20for%20the%20fiscal%20year.pdf

Topic 6: Spend Plan Execution

Execution Process	APF and NAF Procurement Processes flowchart (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/6-Procurement-Process-Flowchart.pdf
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Topic 7: Program Performance Evaluation

Program Performance Evaluation	Child & Youth Program QPDC (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/QPDC-CYP.xls
Program Performance Evaluation	Unaccompanied Housing QPDC (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/QPDC-UH.xls



Program Performance Evaluation	Fleet and Family Support Program QPDC (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/QPDC-FFSP.xlsx
Program Performance Evaluation	Family Housing QPDC (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/QPDC-FH.xlsx
Program Performance Evaluation	Galley QPDC (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/QPDC-Galley.xls
Program Performance Evaluation	Morale, Welfare, and Recreation QPDC (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/QPDC-MWR.xls

Topic 8: Financial Analysis

Introduction	Financial Analysis process flowchart (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/8-Financial%20Analysis.pdf
Labor Expenditures	Financial analysis worksheet (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/8-APF-Financial-Analysis-Worksheet.pdf
Non-Labor Expenditures	Financial analysis worksheet QQ (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/8-QO-Non-Labor-Expenditures.pdf
Plan of Action	Financial Analysis Worksheet CD (Graphic)	http://www.ffrtraining.com/APF_Financial_Management/docs/8-CD-Labor-Analysis-Action-Plan.pdf